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theglassfoundation

helping western nc thrive as a whole community



Grant Application Guidelines

Eligibility

Grantseekers should first review these guidelines to determine if their approach and funding needs are consistent with the Foundation's interests. Organizations are encouraged to contact the Foundation prior to submitting a proposal to discuss their ideas if there is a question of compatibility.

The Foundation will consider requests for the following areas:

- environmental education and preservation
- developmental and educational opportunities for children and youth
- preservation of historic sites.

Only projects in the Western North Carolina region of the United States are considered.

The Foundation will accept requests for program or project funding and capital needs.

The Foundation will not consider requests for:

- endowments
- general operating expenses
- individuals
- organizations promoting any particular religious doctrine

- political lobbying/campaigns
- deficit financing

The organization must be a charitable non-profit organization that is recognized by the IRS as a 501 (c) 3 public charity.

How to Apply

Applications may be submitted at any time. The Board of Directors reviews applications quarterly. Submit a proposal including the following information:

I. Organizational Information

- i. Brief summary of organization history, mission, and goals.
- ii. Brief description of organization's current programs, activities and accomplishments.
- iii. Names and affiliations of Board Members.

II. Purpose of Grant

- i. Full description of the proposed program or project.
- ii. Project or program goals and measurable objectives.
- iii. Description of the target population to be served (including numbers) and how they will benefit.
- iv. Plan for monitoring and evaluating the effectiveness and success of the program.
- v. Timetable for implementation.
- vi. How the proposed program will advance the goals of the Glass Foundation.
- vii. Identity and qualifications of key personnel involved.
- viii. Other organizations, if any, participating in the project.
- ix. Plans for ongoing funding after the grant ends.
- x. Personal contact information including email address and phone number.

III. Attachments

- i. Project budget, including income and expenses. Show all committed and prospective sources of funding, including the amount requested from the Glass Foundation.
- ii. Detailed, line item budget for amount requested from the Glass Foundation.
- iii. The most recent Form 990 tax return.
- iv. Audited financial statements from the most recently completed fiscal year. Also include a balance sheet and income and expense statements for the two years prior (a total of three years).
- v. Organization's budget for the current year, including income and expenses.
- vi. Copy of the organization's IRS exemption letter.

• Grant Info

- [Application Overview](#)